



HON. BALASAHEB THACKERAY AGRIBUSINESS AND RURAL
TRANSFORMATION PROJECT (SMART)

Address

PROJECT DIRECTOR, ATMA YAVATMAL
DISTRICT IMPLEMENTATION UNIT (DIU), YAVATMAL
Garden Road YAVATMAL

प्रपत्र -१

Ref No.. Atma/Smart/DIU Yavatmal/Vehicle hir./ 2023-24 12601

Date :- 12/05/2023

INVITATION FOR QUOTATIONS

To

Sub : Invitation for quotation for *Hiring of vehicles on call basis for DIU-YAVATMAL*

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. (DIU YAVATMAL), Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following non-consultancy services

Sr. No.	Item /services description	Technical Specification	unit	Qty.
1.	Hiring of vehicles on call basis for DIU-YAVATMAL	Passenger Vehicle 4 wheeler like, Bolero/Scorpio/Ertiga/ TUV 500 (All AC)	Nos.	1
		Passenger Vehicle 4 wheeler like, Swift Desire/Swift/Indigo/ Zest/ Etios or equivalent (All AC)	Nos.	

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Rate should be inclusive of supply and installation
- f) Bidder should quote rate for all the items /any of the item (keep any one if quotation invited for multiple items).



4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility Criteria:

6. The bidder must have successfully executed at least one contract for providing tourist vehicles for the period of minimum 6 months.
 - a) Bidder should be registered under Goods and Services tax Act, 2017
 - b) Bidder should have its main or branch office anywhere in Maharashtra
 - c) Bidder should have achieved in at least one year an annual financial turnover not less than Rs.12.00 lakh @ in the last three financial years; (*@ Usually twice the values of the goods for which bids are being invited*)
 - d) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.
 - e) The model should not be older than 15 years

7. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) GST registration certificate
- c) Bid security declaration (in attached format)
- d) Turn over certificate issued by the chartered Accountant/ITR Copy/Balance sheet
- e) Supply orders and installation reports/invoice copies (with respect to clause 5a)
- f) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

(Note: PIU may change above mentioned requirement of documents as per the eligibility criteria)

8. Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
 - c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

9. Delivery period and Place:

Successful bidder should complete supply (*and installation if required*) of goods within (*mention the number days*) days from the date of award of contract /supply order to (*mention address*). If bidder fail to supply and installation of goods within the period, liquidated damage @ 0.5% per week shall be deducted from final payment subject to maximum (10%). Once the maximum deduction is reached, the Purchaser may terminate the Contract.

10. Warranty: (specify if applicable)

11. General Conditions:

- a) Bidder should submit only one quotation
- b) The quantity mentioned may increase /decrease (+/- mention%) depend on the requirement. (mention if required)
- c) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Yavatmal
- d) The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary etc.
- e) All applicable taxes, toll tax, permits, license, comprehensive insurance and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- f) Vehicle may be required any working or Sundays & other holidays on demand.
- g) Driver to be provided must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- h) The vehicle must be made available at any given time and day as informed. The vehicle should report to the place of requirement as per directions of the office. The mileage will be counted from Client office to Client office.
- i) The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- j) The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- k) The telephone facility (24 hours) must be available with the agency. The agency shall pay the Parking charges/ Toll charges during the travel and the same shall be reimbursed by Client to the agency on raising of the monthly bill.
- l) Client will pay applicable GST to the agency.
- m) Applicable tax would be deducted at source.
- n) A penalty of Rs.2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- o) Rates quoted should be valid for a period of one year from the date of award of contract. No revision in quoted rates on account of increase in fuel charges, spares, taxes etc. will be entertained.
- p) The successful bidder will have to enter into an Agreement for one year on Rs. 500/- Non-judicial paper. However, Client reserves the right to cancel the Agreement at any time without assigning any reasons whatsoever.
- q) The contract will initially be for a period of **One year** which may be extendable further up to six months on rendering satisfactory services without changing existing agreed norms.
- r) Agency should take signature on duty slip of concern officer. Any advance will not be paid. Agency will be responsible for drivers lodging, boarding and any other expenses, vehicle expenses during travel.
- s) Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.
- t) Client reserves the right to terminate this arrangement without assigning any reasons thereof, by serving on the agency a notice of one month to this effect, and on the refusal of the agency to accept the notice of termination of the arrangement or passive avoidance to do so, the said notice shall be sent by registered post on the address of the agency recorded with the client where after it shall be deemed to have been served to the agency. Client shall also be entitled to appoint any other person, firm or company at its discretion to perform the job entrusted to the agency after termination of the arrangement. Provided that the

termination of the arrangement, as aforesaid, shall not absolve the agency of its liability regarding vehicle hiring arrangements already entrusted to it in accordance with the direction of the client.

- u) In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

12. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
(b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all items separately / all items together (*keep any one but not both in case of multiple items*). GST cost shall not be considered in evaluation.

13. Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

14. Payment:

Payment will be made within 2 weeks after successful completion of one month service and certified by the authority along with the bill/invoice. Applicable GST will be paid on submission of invoice/bill.

15. Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as *Hiring of vehicles on call basis for DIU-YAVATMAL* latest by 3.00 PM on **26/05/2023** to Project Director ATMA & Head District Implementation Unit (DIU) Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project, Garden Road, Yavatmal Dist Yavatmal.
b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
c. Please quote the lowest possible rate. No negotiations will be entertained

16. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **26/05/2023 @4.00 PM.** (*same day after 30 minutes of end time*)

17. In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.


(S.G. Dabare)

Head, DIU, Smart, Yavatmal
SMART Project.



FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: *[insert date]*

RFQ/ Tender Ref No.: *[insert number]*

To: *[insert complete name of Purchaser]*

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for(Insert Title of the RFQ), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorised Signatory of bidder
Name of Authorized Signatory



**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

Date: *[insert date]*

RFQ/ Tender Ref No.: *[insert number]*

To: *[insert complete name of Purchaser]*

We hereby confirm and declare that we, M/s -----,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/
Government department/ Public Sector Undertaking/ Private Sector/ or any other
agency for which we have Executed/ Undertaken the works/ Services during the last
5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....

